Westminster Woods
Environmental Education Information Packet

CONTENTS:

1. **Coordinator & Teacher information packet** (this packet is also on our website if you need additional copies http://www.westminsterwoods.org/teacher-info/)
   A. Teacher/Coordinator letter
   B. Checklist and Information sheet
   C. Teacher Questionnaire
   D. Medical form and liability release
   E. Spanish Medical Form and liability release
   F. Group Roster sheet (emergency list of entire group)
   G. Cabin Leader responsibility letter
   H. Parent(s) & Student letter with equipment list
   I. Trail Group worksheet
   J. Cabin worksheet *this will be a separate attachment

The following documents are available online
http://www.westminsterwoods.org/teacher-info/

K. Directions to Westminster Woods
L. Map of the Westminster Woods site
M. Sample Itinerary
N. Sample Menu

2. Chaperone/Cabin Leader information packet (Use forms from Teacher/Coordinator packet to photocopy this packet for parents)
NOTE: If your school provides any other type of "Chaperone Responsibility Form", please send us a copy

A. Chaperone responsibility letter
B. Sample Parent(s) & Student letter including equipment list
C. Medical form and liability release
D. Directions to Westminster Woods
E. Map of the Westminster Woods site

1. **Parent & participant information**
   (Use forms from Teacher/Coordinator packet)
   A. Sample Parent(s) & Student letter including equipment list
   B. Medical form and liability release