

Westminster Woods Environmental Education Information Packet

CONTENTS:

1. **Coordinator & Teacher information packet** (this packet is also on our website if you need additional copies <http://www.westminsterwoods.org/teacher-info/>)
 - A. Teacher/Coordinator letter
 - B. Checklist and Information sheet
 - C. Teacher Questionnaire
 - D. Medical form and liability release
 - E. Spanish Medical Form and liability release
 - F. Group Roster sheet (emergency list of entire group)
 - G. Cabin Leader responsibility letter
 - H. Parent(s) & Student letter with equipment list
 - I. Trail Group worksheet
 - J. Cabin worksheet *this will be a separate attachment

The following documents are available online

<http://www.westminsterwoods.org/teacher-info/>

- K. Directions to Westminster Woods
 - L. Map of the Westminster Woods site
 - M. Sample Itinerary
 - N. Sample Menu
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2. **Chaperone/Cabin Leader information packet** (Use forms from Teacher/Coordinator packet to photocopy this packet for parents)
NOTE: If your school provides any other type of "Chaperone Responsibility Form", please send us a copy
 - A. Chaperone responsibility letter
 - B. Sample Parent(s) & Student letter including equipment list
 - C. Medical form and liability release
 - D. Directions to Westminster Woods
 - E. Map of the Westminster Woods site
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1. **Parent & participant information**
(Use forms from Teacher/Coordinator packet)
 - A. Sample Parent(s) & Student letter including equipment list
 - B. Medical form and liability release